

4301 West Markham, #601
Little Rock, AR 72205-7199
501-686-5454
501-686-5661 (fax)

UAMS

GRADUATE SCHOOL

Memorandum

Date: March 4, 2013

To: Members of UAMS Graduate Council and All Other Graduate Faculty

From: Dr. Alesia Ferguson, Chair

Subject: Graduate Council Meeting Minutes-February 21, 2013

Members Present: Drs. Abraham, Atcherson, Basnakian, Benes, Crook, Goodwin, Hendrickson, Post, Prather, Tilford and Mr. Adam Brown.

Members Absent: Drs. Gray, Simmen and Ms. Becky Butler

Non-voting Members Present: Dr. Robert E. McGehee, Jr., Dr. Kristen Sterba, Mr. Jackie McRoberts and Ms. Pattie Hamilton

Non-voting Members Absent: None

Attendees: None

Dr. Ferguson called the meeting to order.

1. Approval of Minutes

The January 18, 2013 minutes were approved.

2. Administrative Items

Dr. McGehee reported the Graduate School newsletter was available and that he hopes a new one will be done at least three times a year.

Dr. McGehee stated a reception will be held at the Clinton Library for graduating students this year. The event will be held on April 30.

Dr. McGehee asked the Graduate Council members if they were willing to have a full Graduate Faculty meeting instead of the Graduate Council meeting for the April 18 meeting. They agreed with his recommendation.

Dr. McGehee announced the Epi Ph.D. program was approved by the Board of Trustees and will be sent to ADHE for approval.

Dr. McGehee stated there will be a Program Director's meeting on March 12.

Dr. McGehee stated he will reschedule the March 21 Graduate Council meeting due to Spring Break.

Report from Dr. Sterba

- UAMS Student Leadership Academy notification went out via email. Please encourage your students to apply. Twenty students will be accepted and the deadline for applications is March 8.
- Teaching Symposium will be May 21. There were 45 attendees last year.
- Working on a new course for next year for students who are interested in teaching.

Report from the Graduate Student Association

- Marathon Team: We have about 30 graduate students running in the Little Rock Marathon/Half Marathon/10K on March 3.
- The GSA Budget has been passed for this semester. These funds are set to cover the following expenses: Registration reimbursement for the Marathon team, food and supplies for the Crawfish boil (tentatively, May 3), food for Habitat Service Day, recycling supplies, and the Canoe Trip (tentatively, June 1).
- Habitat for Humanity Service Project set for the morning of March 9. Faculty are welcome and encouraged to come. Habitat will provide more details later, which GSA will relay to volunteers. Email gsa@uams.edu if interested.
- Recycling maintenance in Biomed 1 and 2 will continue to be run by the GSA for the time being. Student/faculty/staff volunteers are required to maintain that program.

1. Old Business

None

2. New Business

None

3. Reports from Committees

Faculty- Dr. Abraham reported the Faculty Committee recommended three applications for approval, Dr. Jonathan Dranoff, Interdisciplinary Biomedical Sciences, Dr. Terry Harville, Interdisciplinary Biomedical Sciences and Dr. Billy Thomas, Interdisciplinary Biomedical Sciences/ Vice Chancellor for Diversity. The Graduate Council approved the recommendations.

Curriculum- Dr. Ferguson reported in Dr. Gray's absence the Curriculum Committee recommended one course approval form for OEHM 5913, Climate Change and Public Health for approval. The Graduate Council approved the recommendation.

Assessment- Dr. Post reported the Committee has drafted a statement for the Dissertation Preparation Regulations. Copies were distributed to Graduate Council members and Dr. Post asked how the Committee should proceed. The handout included the text below:

Collaborative Research and Co-authorship

The student is expected to be primarily responsible for all research presented in the thesis. However, it is recognized that a thesis project may involve collaborative efforts with other investigators within the same laboratory and in other laboratories. In such cases, all collaborators should be identified and their involvement described in the text or in the appropriate figure legends.

Graduate programs may also allow published and/or submitted manuscripts to be included in the thesis. In such cases, the student is responsible for adhering to the restrictions of US copyright law (www.copyright.gov). The

student must also qualify as first author for journals where first authorship indicates primary responsibility for the manuscript. The contributions of each co-author to the design, data collection, analysis, and interpretation of individual research studies and the role of the student in preparing the manuscript should be described in the text or in the appropriate figure legends. If the article has been published, or will be published by the time of the final submittal process, the source should be cited.

The maximal allowable percentage of collaborative research and contribution from co-authors to the student's thesis will be left to the discretion of the graduate program and thesis committee.

Academic Senate- Dr. Post reported the Senate is working on a new faculty survey which is a revision of the one used two years ago.

4. Announcements- None

The meeting adjourned at 4:35.