




Date: September 9, 2015

To: Members of the UAMS Graduate Council and All Other Graduate Faculty

From: Dr. Sam Atcherson, Chair 

Subject: Graduate Council Meeting Minutes – August 18, 2015

Members Present: Drs. Sam Atcherson, Antiño Allen, Dan Voth, Melanie Macnicol (for Mark Mennemeier), Mari Davidson, Josh Phelps (for Tina Crook), Patricia Wight, Paul Prather, Eric Peterson, Seongkum Heo, Andrew James, Helen Benes

Members Absent: Drs. Gunnar Boysen

Non-voting Members: Drs. Robert McGehee and Kristen Sterba, Ms. Allyson Douglass

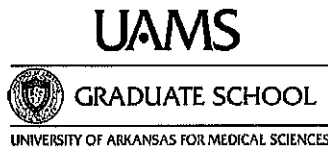
Administrative Items:

Dr. McGehee discussed the move of 5 graduate programs for the Fall 2015 term to the colleges. The Graduate School is working on updating the graduate faculty roster to reflect these changes. He also thanked the GRS staff for a successful Orientation.

Drs. McGehee and Sterba described the IPE Exposure workshop for the new Graduate School students that was held the afternoon of August 12th. All faculty were invited to participate in the Exposure workshop in another room that also allowed them to observe the students. Dr. McGehee expressed his appreciation to Dr. Mari Davidson for her involvement with the IPE training. She discussed the suggestions she gave to the IPE leadership team based on her experiences watching the Exposure workshop on Tuesday, August 11th. These suggestions were utilized and improved the Exposure workshop on August 12th.

Dr. McGehee reminded everyone that classes should not be held during the Research Induction Ceremony, Career Day, or the Winter Reception and encouraged faculty to encourage students to attend these events. He suggested that Research Day on April 13, 2016 may be another day that classes are not held for the Graduate School for the Spring 2016 term.

Dr. Sterba reminded everyone about the GPIBS Town Hall Meeting that was being held on Monday, August 23rd at 12 in Rayford Auditorium. She updated the group regarding the ongoing plans for the Research Induction Ceremony as well as Career Day. Dr. Sterba also informed the council that the IMSD External Advisory Council will be held October 12 – 13th. The Biochemistry and Molecular Biology and Interdisciplinary Biomedical Sciences graduate programs' review will be held on October 14th.



Report from the Graduate Student Association:

Wezley Griffin, GSA President, discussed the Fall 2015 Welcome Week events. The GSA held a new student social at Grumpy's in Little Rock on the evening of August 12th and had around 20 new students in attendance. They also held a Game Night the next day and had about 20 different new students attend that. One thing the GSA is focused on this year is increasing event attendance. The GSA will host a picnic on 8/29. Donut Wednesdays will begin on 9/2, and they are discussing taking donuts to for the students located on that campus.

Old Business:

Dr. Sterba passed out copies of the information given to the students at the IPE Exposure workshop. Drs. Sterba and Davidson discussed IPE and what the next phase would be for training. The IPE committees are continuing to work on scheduling events for the Exposure transition phase. Concern was voiced that faculty cannot access the Blackboard course which houses a list of the IPE activities

New Business:

Dr. Sterba informed the council that the Thesis/Dissertation Guidelines have been streamlined and are posted in a PDF format on the Graduate School website. She also emphasized that the Graduate School needs student forms regarding items such as the formation of dissertation/thesis committees. Required forms will be marked clearly on the Graduate School website. Dr. McGehee stated that he is working on a standardized committee meeting form that students will be able to use for their meetings and submit to the Graduate School for record keeping. There was also discussion about having a standardized dissertation announcement for all programs.

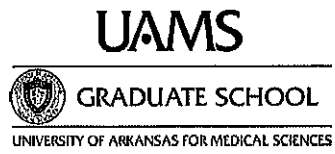
Reports and/or formation of Committees

Curriculum Committee:

Gunnar Boysen
Mark Mennemeier
Tina Crook
Seongkum Heo

Faculty Committee:

Mari Davidson
Patricia Wight
Antiño Allen
Eric Peterson
Daniel Voth



Andrew James

Paul Prather

Committees will need to choose a Chair.