



## **CHANGE OF STATUS – F1 STUDENT TO F2 DEPENDENT**

In order to change from a student to dependent status, your F-1 spouse must be in the United States in valid F-1 status at the time you are requesting this change.

**NOTE:** *if you are traveling outside of the U.S., you can accomplish the change by taking a dependent I-20 and obtain an F-2 Visa at a U.S. Consulate for re-entry to the U.S. All documents normally required for a visa will be required (i.e. valid passport, financial verification and proof of relationship to F-1 student i.e., marriage certificate).*

### **APPLICATION PROCEDURE**

**PART 1:** Make an appointment and bring the following to the Graduate School:

1. Completed [I-20 Update Request](#)
2. [Form I-94](#)
3. Original [Form I-20](#)
4. A copy of your marriage certificate (English translation required)
5. Passport
6. Financial verification (\$2000 per dependent)

**PART 2:** The student just send the following documents to the lockbox

1. Completed [Form I-539](#)
2. A \$290.00 check or money order made payable to Department of Homeland Security
3. A copy of your marriage certificate (English translation required)
4. A copy of your spouse's [Form I-94](#) and [Form I-20](#)
5. Copy of your [Form I-94](#) and [Form I-20](#)
6. Copies of the data pages in each individual's passport
7. Documentation which verifies source and amount of financial support

**PART 3:** Send the documents from **PART 2** by **certified mail** to either:

#### **For U.S. Postal Service (USPS) Deliveries:**

USCIS  
P.O. Box 660166  
Dallas, TX 75266

#### **For Express Mail and Courier Deliveries:**

USCIS  
ATTN: I-539  
2501 S. State Hwy 121 Business  
Suite 400  
Lewisville, TX 75067

*Note: It may take up to 6 months to get a response from USCIS. If you have not received an answer after 5 months from the date the application was received by USCIS, speak with the international student adviser. You can check your status at <http://www.uscis.gov/portal/site/uscis> with your receipt number.*