

**Date:** February 20, 2009

**To:** Members of UAMS Graduate Council and All Other Graduate Faculty

**From:** Ms. Terri Hutton, Chair

**Subject:** Graduate Council Meeting Minutes – February 19, 2009

Members Present: Drs. Benes, Chowdhury, Cranmer, Das, Greene, Hays, Hendrickson, Hinson, Mays, Soderberg, Wessinger, Mr. Bruce Haas and Ms. Kimberly Reynolds.

Members Absent: Drs. Abraham, Gottschall, and Paniagua

Non-voting Members Present: Dr. Robert McGehee, Dr. Kristen Sterba, Mr. Jackie McRoberts, and Ms. Pattie Hamilton.

Non-voting Members Absent: None

Attendee: None

Ms. Hutton called the meeting to order.

1. Approval of Minutes

The minutes of the January 15, 2009 meeting were approved.

2. Administrative Items

Dr. McGehee reported that the Graduate School is finalizing cross listing inter-college courses. The designator for the courses in the Graduate School will be Graduate School Inter-college Courses (GSIC). Dr. McGehee stated he has met with Dr. Paula Roberson from the Biostatistics Program and she will rename the Graduate School courses verbatim with College of Public Health.

Dr. McGehee reminded members to complete their catalog revisions and return them to the Graduate School Office.

Dr. McGehee announced dates to remember which include a Graduate Faculty meeting on April 6 and the Spring Reception on April 27, 2009.

Dr. McGehee reported we received official notice for the UAMS Initiative for Maximizing Student Diversity (IMSD) grant. He thanked Dr. Kristen Sterba for her hard work on the grant preparation.

Dr. McGehee asked members for a volunteer for a Ph.D. Marshal for Commencement. Dr. Soderberg agreed to serve in this role.

#### Report from Dr. Sterba

Dr. Sterba asked members to remind their students to send her their publications since May 2008 for this spring's publication poster. Only publications that have been published will be listed (no *in press*). Also, if they have received any national or regional awards since December 2008, please let her know about those.

#### Report from Graduate Student Association

Ms. Reynolds reported movie night will be held at 6:00 p.m. in the Rayford Auditorium on February 19. Students had the opportunity to vote for their favorite movie. The Dark Knight was chosen. Free pizza, coke and candy will be served. Ms Reynolds reported doughnuts will be available twice a month. Ms. Reynolds reports the GSA is planning a Spring Canoe trip tentatively scheduled for May 5, 2009

#### 1. Old Business

None

#### 2. New Business

None

#### 3. Reports from Committees

Assessment Committee – Dr. Das reported the Committee did not meet. There was no report.

Faculty Committee – Dr. Soderberg reported the Committee recommended seven faculty applications, Ms. Elizabeth McWeeny and Ms. Stacey Mahurin of Audiology and Speech Pathology, Dr. Steven Post of Interdisciplinary Biomedical Sciences, Dr. Jon Blevins, Dr. Kevin Young and Dr. Daniel Voth of Microbiology and Immunology, and Dr. Jeannette Lee of Biostatistics for approval. The Council approved these recommendations.

Curriculum Committee –In Dr. Paniagua's absence, Ms. Hutton reported the Committee met online for revisions on Course Approval Forms.

Graduate Student Research Funds – Dr. Hays reported the Committee met Tuesday February 17 to discuss five applications (4 new, 1 revised) submitted by the January deadline. The committee recommended that three applicants submit a revised application within the two2-

week “quick-turnaround” period, and that one applicant submit a revised application at the next submission deadline (April 15). The remaining application was not discussed at the meeting due to the absence of both the primary and secondary reviewers, but the committee will discuss this application via email so that review of this application will not be delayed. Over the next several weeks, the reviewers assigned to each grant will determine if the revisions are sufficient and appropriate funding recommendations will then be made to the Dean. A subsequent report from this committee will list the successful applicants, their project titles, their mentors and departmental affiliations.

The meeting adjourned at 4:30.