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Memorandum

Date: October 11, 2010

To: Members of UAMS Graduate Council and All Other Graduate Faculty

From: Dr. Helen Beneš, Chair *H. Beneš*

Subject: Graduate Council Meeting Minutes – September 23, 2010

Members Present: Drs. Abraham, Basnakian, Borders, Ferguson, Goodwin, Gottschall, Gray, Hays, Hendrickson, Krukowski, Ms. Butler, Ms. Hutton, Mr. Kim, Dr. Tom Kelly substituting for Dr. Post and Dr. Parimal Chowdhury substituting for Dr. Simmen.

Members Absent: Drs. Das, Post and Simmen.

Non-voting Members Present: Dr. Robert E. McGehee, Jr., Mr. Jackie McRoberts and Ms. Pattie Hamilton

Non-voting Members Absent: Dr. Kristen Sterba

Attendees: Dr. Madan Dey, UAPB Aquaculture Program

Dr. Beneš called the meeting to order.

1. Approval of Minutes

The minutes of the August 19, 2010 meeting were approved.

2. Administrative Items

Dr. McGehee stated there will be a new course for approval soon. The course is designed to help MD/PhD students with the transitions between the College of Medicine and the Graduate School and then back to the College of Medicine. The course will be a one-hour course offered by the Graduate School to help the MD/PhD students continue with development of their clinical skills while not enrolled in the College of Medicine.

Dr. McGehee introduced Dr. Madan Dey, a representative from the University of Arkansas at Pine Bluff (UAPB) Aquaculture Program. Dr. McGehee invited the UAPB graduate students to attend GSA meetings for collaborations and social interactions.

Dr. McGehee reminded everyone of the Research Induction Ceremony and Fall Reception will be held Monday, September 27, 2010 at 3:00 pm and invited everyone to attend.

Report from Dr. Sterba

In Dr. Sterba's absence, Dr. Beneš reminded everyone that Career Day will be held Thursday, November 4 and she asked the programs to encourage their students to attend. Dr. Beneš also stated that Dr. Sterba's recruitment schedule is available on the Graduate School website.

Report from the Graduate Student Association

Mr. Kim reported that the upcoming GSA-sponsored events will include:

1. Canoe trip - Saturday, September 25
2. Movie night - Wednesday, October 6. Food and drinks will begin at 5:00 pm and the movie will begin at 5:30 pm in Rayford Auditorium.
3. Paintball Wars – Saturday, October 23.
4. Halloween Party/After Paintball Party – Saturday, October 23.
5. Potluck at the atrium – Thursday, November 18 from 11:00-1:00.
6. Toy Drive – November/December
7. Movie Night – Wednesday, December 1. Food and drinks will begin at 5:00 and the movie will begin at 5:30 in Rayford Auditorium.
8. Graduate School's version of the "Dancing with the Stars" at ACH in October is to include students and faculty.
9. Fall Pool tournament

Mr. Kim reported that the MD/PhD students are scheduling former students in this program as guest speakers to share their personal stories and serve as mentors to current students. Mr. Kim stated that the MD/PhD students will apply in hopes of receiving NIH funding for a Medical Scientist Training Program (MSTP; <http://www.nigms.nih.gov/Training/InstPredoc/PredocDesc-MSTP.htm>).

1. Old Business

None

2. New Business

Program Assessment - Dr. McGehee stated when assessments are complete, a notification should be sent to the program stating the recommendations of the Assessment Committee and whether the assessment is complete.

3. Reports from Committees

Assessment Committee – Dr. Hendrickson reported that the Committee selected him as Chair. The Committee has also assigned members to individual programs for reviews. There are five programs for review this year, including: Interdisciplinary Toxicology, Pathology, Clinical

Nutrition, Pharmacology, and Physiology and Biophysics. The reviewers selected for these programs are Dr. Leanne Lefler, Dr. Paul Gottschall, Dr. Rebecca Krukowski, Dr. Nicholas Hays and Dr. Steven Post, respectively. Dr. Hendrickson explained the assessment process and stated as assessments were completed on these programs, the Committee would report the findings to the Graduate Council. Since there are five programs to review this year, Dr. McGehee suggested that other Graduate Council members or other Graduate Faculty members might be willing to attend some of the reviews. When review dates are scheduled, Dr. Hendrickson will send them out for distributing.

Curriculum Committee – Dr. Gray reported that he volunteered to serve as Chair. Dr. Gray stated that there were no course approval forms for current consideration. Dr. Gray stated that the Committee will review the proposed revisions from last year to determine whether changes are needed on the Course Approval form.

Faculty Committee – Dr. Abraham reported that the Committee selected him as Chair. The Committee reviewed and recommended two faculty applications for approval, Dr. Kathy Shapley, Audiology and Speech Pathology and Dr. Mark Mengel, Health Promotion and Prevention Research. The Council approved these recommendations.

4. Announcements

The meeting adjourned at 5:00 pm. The members are reminded that the next Graduate Council meeting will be cancelled.