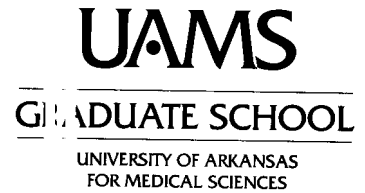


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## Memorandum

**Date:** March 7, 2011

**To:** Members of UAMS Graduate Council and All Other Graduate Faculty

**From:** Dr. Helen Beneš, Chair *H. Beneš*

**Subject:** Graduate Council Meeting Minutes – February 18, 2011

Members Present: Drs. Basnakian, Borders, Crook, Das, Ferguson, Goodwin, Gottschall, Gray, Hendrickson, Krukowski, Post, Ms. Watts and Dr. F. Simmen substituting for Dr. R. Simmen.

Members Absent: Drs. Abraham, R. Simmen, Ms. Butler and Ms. Hutton.

Non-voting Members Present: Dr. Robert E. McGehee, Jr., Dr. Kristen Sterba, Dr. Jackie McRoberts and Ms. Pattie Hamilton

Non-voting Members Absent:

Attendees: Dr. Madan Dey, UAPB Aquaculture Program

Dr. Beneš called the meeting to order.

1. Approval of Minutes

The minutes of the November 18, 2010 meeting were approved.

2. Administrative Items

Dr. McGehee asked for volunteers for Marshals for Commencement. The following members volunteered:

Announcer- Dr. Beneš  
M.S. Marshal- Dr. Hendrickson  
Ph.D. Marshal- Dr. Gray  
Up Ramp Marshal- Dr. Crook

Dr. McGehee stated that the AHECB reviewed the Aquaculture Ph.D. program at UAPB and there are two steps left in the final approval process. There will be another review of the program and if approved, it will be sent to North Central for approval. Dr. Dey stated there is a small Graduate Student body at UAPB and he would like the GSA at UAMS to collaborate with them.

### Report from Dr. Sterba

Dr. Sterba reported that she visited Arkansas State University on Monday, February 14 where she spoke to a group of junior-level students regarding the Graduate School. On Tuesday, March 1 she will visit Jackson State University and meet with prospective students.

Dr. Sterba announced at noon on Thursday, March 3, the Graduate School and GSA are hosting an event featuring Ben Davis. Mr. Davis was featured in Runners World. He will speak on his 120 pound weight-loss journey. Please encourage your faculty and students to attend.

### Report from the Graduate Student Association

Ms. Watts reported on the GSA events as listed below:

#### 1. **Scheduled Events for Spring Semester**

- January – Roller/Ice Skating
- February – Bowling
- March – Looney Bin Comedy
- April – Crawfish Boil
- May – Canoe Trip
- Doughnut Wednesdays: Monthly

#### 2. **Intramural Basketball**

- Women's Team Name – Yet to be determined

#### 3. **Graduate students are unhappy with health clinic fee.**

- Officers plan on petitioning administration to compromise on \$60/semester student health clinic fees.

#### 4. **Fall Semester Service Projects Update:**

- Food bank: Collected and donated 184 pounds of food
- Our House Christmas Party: Donated \$30 and several students volunteered at party
- Spring Semester Service Project – Not decided

#### 5. **Treasury Report**

- New Treasurer: Neil Detweiler
- Balance as of 01/13/11: \$709.80

Several GSA members judged Science Fairs projects at Central High and Pulaski Heights Jr. High. Ms. Watts also stated the Teaching Committee is working to schedule seminars and lectures to teach in undergraduate courses in Conway and Little Rock. Faculty members will give feedback.

#### 1. Old Business

None

#### 2. New Business

Dr. Krukowski expressed concern regarding the over-booking of her online course during the registration process. The procedure is under review.

### 3. Reports from Committees

Assessment Committee – Dr. Hendrickson reported that the Assessment Committee is examining the following UAMS graduate programs. The program, program director, and primary reviewer are listed in the table below.

#### 2010-2011 Graduate Assessment Committee Program Review

Program	Program Director	Reviewer
Interdisciplinary Toxicology	Macmillan-Crow	Leanne Lefler
Pathology	Eisenach	Paul Gottschall
Clinical Nutrition	Hakkak	Rebecca Krukowski
Pharmacology	Gottschall	
Physiology and Biophysics	Kurten	Steven Post

Each program director was asked to turn in a self-assessment report to the committee by December 15<sup>th</sup>. The committee has received one report to date from Interdisciplinary Toxicology. Dr. Lefler is working with Dr. Macmillan-Crow to schedule interviews with Faculty, Students and Administrators from this program.

Dr. Post is working with Dr. Kurten to schedule these similar meetings with Physiology and Biophysics. Dr. Kurten will complete his report on the Physiology and Biophysics Program within the next week.

Dr. Eisenach reported that the Graduate program in Pathology has granted one Master's degree since the last self-assessment. Dr. Eisenach said that there have been no PhD students enrolled in the joint Immunopathology and Pathophysiology track, since the last assessment. Dr. McGehee, Dr. Post and Dr. Hendrickson will schedule a meeting with Dr. Eisenach regarding the program.

Dr. Hendrickson stated that Dr. Hakkak in the Clinical Nutrition Program requested an extension. Dr. McGehee stated that he would contact Dr. Hakkak.

Dr. Nicholas Hays reported to the committee that he is leaving the University. A replacement needs to be identified for his assignment to the Assessment Committee. The Committee will meet within the first two weeks of February to discuss the assessment process. All meetings since the last report to the committee have been via email.

Curriculum Committee – Dr. Gray reported that the committee reviewed and recommended one course approval for a course titled Human Neuroscience and NeuroImaging for Interdisciplinary Biomedical Sciences. The Council approved this recommendation.

Faculty Committee – Dr. Abraham was absent. There was no report given.

4. Announcements- none

The meeting adjourned at 3:10 p.m.